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ORCHID SECURITIES LIMITED  
("OSL")

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ARCHIVAL POLICY

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## **INTRODUCTION AND OBJECTIVE**

In terms of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015 ("**Listing Regulations**"), every company which has listed its specified securities is required to disclose material events / information to the stock exchanges and such disclosures are to be hosted on the website of the company for a minimum period of five years and thereafter as per the archival policy of the company.

The Board of Directors of the Company have adopted this "Archival Policy" (**Policy**), in order to prescribe the period for which the disclosures made to the stock exchanges under Regulation 30 of the Listing Regulations, will be hosted on the website of the Company.

The Policy shall be published on the website of the Company.

## **ARCHIVAL POLICY**

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Events / information which are disclosed to the stock exchanges under Regulation 30 of the Listing Regulations will be hosted on the website of the Company for a period of 5 years from the date on which it is first hosted, after which these disclosures will be removed / deleted from the website.

## **REVIEW OF POLICY**

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This Policy shall be reviewed as and when considered necessary by the Board.